

SCRUTINY BOARD (CITIZENS AND COMMUNITIES)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Monday, 10th April, 2017 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

B Anderson (Chair)	Adel and Wharfedale;
C Campbell	Otley and Yeadon;
R Grahame	Burmantofts and Richmond Hill;
M Harland	Kippax and Methley;
G Hyde	Killingbeck and Seacroft;
J Illingworth	Kirkstall;
K Maqsood	Gipton and Harehills;
M Robinson	Harewood;
R. Stephenson	Harewood;
K Wakefield	Kippax and Methley;
N Walshaw	Headingley;

Please note: Certain or all items on this agenda may be recorded

Principal Scrutiny Adviser:
Angela Brogden
Tel: 24 74553

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A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p>MINUTES - 13TH MARCH 2017</p> <p>To confirm as a correct record, the minutes of the meeting held on Monday 13th March 2017.</p>	1 - 6
7			<p>REDUCING REPEAT CUSTOMER CONTACT - DRAFT SCRUTINY INQUIRY REPORT</p> <p>To consider a report from the Head of Governance and Scrutiny Support presenting the Scrutiny Board's draft report following its recent inquiry into reducing repeat customer contact through tackling failure demand.</p> <p>(Draft inquiry report to follow)</p>	7 - 8

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8			<p>DEVELOPMENT OF COMMUNITY COMMITTEES - TRACKING OF SCRUTINY RECOMMENDATIONS</p> <p>To receive a report from the Head of Governance and Scrutiny Support presenting a progress update on the implementation of the recommendations arising from the previous Scrutiny inquiry into the development of Community Committees.</p>	9 - 20
9			<p>DEVELOPMENT OF COMMUNITY HUBS - TRACKING OF SCRUTINY RECOMMENDATIONS</p> <p>To receive a report from the Head of Governance and Scrutiny Support presenting a progress update on the implementation of the recommendations arising from the previous Scrutiny inquiry into the development of Community Hubs.</p>	21 - 32
10			<p>PHASE 3 - COMMUNITY HUBS</p> <p>To receive a report from the Chief Officer Customer Access on the progress made to-date on the Community Hub programme and to consider the key principles on which Phase 3 options can be developed for further consultation with local Ward Members.</p>	33 - 40
11			<p>COMMUNITY HUBS - WORK IN JOBSHOPS WITH WORKPLACE LEEDS</p> <p>To receive a report from the Chief Officer Customer Access on the work ongoing in Job Shops and Work place Leeds (Leeds Mind) aimed at helping residents with mental health issues prepare for work.</p>	41 - 46
12			<p>WORK SCHEDULE</p> <p>To consider the Board's work schedule.</p>	47 - 64

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			<p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	